



Parish Candidate OCIA Paperwork Checklist

Candidate's Name: _____

Date Inquired: _____

- ☐ Catechumen (Unbaptized)
- ☐ Candidate for Full Communion (Baptized non-Catholic)
- ☐ Candidate for completing Sacraments of Initiation (Baptized Catholic)
- ☐ Preparing for Marriage

Required Documents:

- ☐ OCIA Information Form
- ☐ Birth Certificate
- ☐ Baptismal Certificate – (If Baptized)
- ☐ Other Sacramental Records (Communion/Confirmation)

Godparent/Sponsors:

- ☐ Sponsor Form
- ☐ Letter of Good Standing (If not an active member of St. Jude)

Single Godparent/Sponsor:

- ☐ Baptism Certificate
- ☐ First Communion Certificate
- ☐ Confirmation Certificate

Married Godparent/Sponsor:

- ☐ Baptismal Certificate (Preferred with marriage & sacraments noted)
- ☐ Confirmation Certificate

Approved By: _____

Date Approved: _____



Confidential Adult OCIA Information Form

Name: First: _____ Middle: _____ Last: _____

Maiden Name (If applicable): _____

Date of Birth: _____ Age: _____

Place of Birth: _____
(Include **locality** (town, city, county, etc.), **region** (state, province, territory, etc.), and **country**)

Name of Father: _____

Name of Mother: _____

I. CONTACT INFORMATION

Mailing Address: _____

Phone: (Daytime) _____ (Evening/Weekend) _____

Cell/Mobile Phone: _____ Occupation: _____

Email: (Home) _____ (Other) _____

II. RELIGIOUS HISTORY

1. What, if any, is your present religious affiliation? _____

2. Have you ever been baptized? ☐ Yes ☐ No ☐ I am not sure

If you answered "Yes" to Question 2, please provide the following information:

(a) In what denomination were you baptized? _____

(b) Date or your approximate age when you were baptized: _____

(c) Baptismal name (If different from current name): _____

(d) Place of Baptism (Name of church/denomination): _____

(e) Address, if known: _____
(Include **locality** (town, city, county, etc.), **region** (state, province, territory, etc.), and **country**)

3. If you were baptized as a Catholic, check those sacraments you have already received:

☐ Penance (Confession) ☐ Eucharist (First Communion) ☐ Confirmation

III. CURRENT MARITAL STATUS

Check the appropriate statement(s) below and provide any information requested.

☐ 1. I have never been married.

☐ 2. I live with my: ☐ Girlfriend. ☐ Boyfriend.

☐ 3. I am engaged to be married.

(a) Your Fiancé(e)'s Name: _____

(b) Your Fiancé(e)'s Current Religious Affiliation (If any): _____

(c) For you: ☐ This is my first marriage. ☐ I have been married before.

(d) For your fiancé(e): ☐ This is his/her first marriage. ☐ My fiancé(e) has been married before.

☐ 4. I am married.

(a) Your Spouse's Name: _____

(b) Your Spouse's Current Religious Affiliation (If any): _____

(c) For you: ☐ This is my first marriage. ☐ I have been married before.

(d) For your spouse: ☐ This is my spouse's first marriage. ☐ My spouse has been married before.

(e) Date of Marriage: _____

(f) Place of Marriage: _____

*(Include **locality** (town, city, county, etc.), **region** (state, province, territory, etc.), and **country**)*

(g) Officiating Authority of Marriage: _____

(Civil government, non-Christian minister, Christian minister, Catholic cleric)

☐ 5. I am married but separated from my spouse.

☐ 6. I am divorced and I have not remarried.

☐ 7. I am a widow/widower and have not remarried since my spouse's death.

IV. FAMILY INFORMATION

List the name(s) of any children or other dependents (e.g., Daughter — Jane; Stepson — John).

Relationship: _____ Name: _____ Age: _____

Relationship: _____ Name: _____ Age: _____

Relationship: _____ Name: _____ Age: _____

Relationship: _____ Name: _____ Age: _____

V. GENERAL QUESTIONS

1. What or who has led you to want to know more about the Catholic Faith?

2. Please describe the types of religious education you have received, as a child and as an adult.

3. What contact have you had with the Catholic Church to date?

4. What are some of the questions or concerns you have about the Catholic Church?

5. At this point in time, which of the following statements best describes your present feelings and thoughts about the possibility of joining the Catholic Church? *(Please check one)*

- ☐ I need much more information about the Catholic Church before I would consider joining.
- ☐ I am considering joining, but I am still unsure about it.
- ☐ I am fairly sure that I would like to join, but I still need some time to study and pray about it.
- ☐ I am fairly sure that I want to join the Catholic Church.



Godparent/Sponsor Information Form

Full Name (First and last): _____

_____ *Please initial after reading the following paragraph:*

I understand that as a godparent or sponsor I am to live a life in harmony with the nature of this responsibility, meaning, for example, that I regularly attend Mass; I receive the Eucharist regularly; I make use of the sacrament of Reconciliation; I am not in an irregular marriage; I am not an active homosexual; and I seek to the best of my understanding of my Catholic faith to be faithful to the teachings of the church. I have received the sacrament of Confirmation am at least 16 years old. I also understand that being a godparent or sponsor is a time commitment. I will attend weekly sessions for catechesis, the celebration of liturgical rites, and other initiation-related events to the best of my ability. I further understand that being chosen as a godparent or sponsor is a lifetime commitment to be, as I am able, a faithful witness of the Catholic way of life to the individual I am called to serve. If I am not a member of the same parish as the person I am serving, I will obtain a Letter of Good Standing from my own parish attesting to the fact that I attend Mass regularly on Sundays and Holy Days of Obligation, follow the precepts of the Church, and possess no impediments for serving as a godparent or sponsor.

I. CONTACT INFORMATION

Mailing Address: _____

Phone: (Daytime) _____ (Evening/Weekend) _____

Cell/Mobile Phone: _____ Occupation: _____

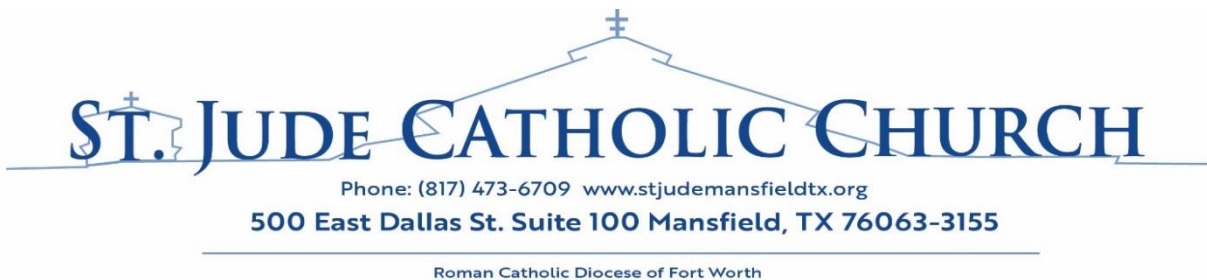
Email: (Home) _____ (Other) _____

II. CHURCH INFORMATION

Parish where you are currently registered: ☐ St. Jude ☐ Other

Address (If other than St. Jude): _____

Pastor's Name: _____ Parish Phone: _____



Certificate to Serve as a Godparent or Sponsor

Name of Catechumen or Candidate

I RECOGNIZE that a godparent/sponsor has a special relationship with the person to be baptized or confirmed. A godparent/sponsor serves as a model of Christian living for the individual they serve, as that person is renewed and strengthened by the power of the Holy Spirit.

WITH THAT UNDERSTANDING, I recognize that to serve as a godparent/sponsor, a person must:

1. Be a Catholic who has been baptized, received the Eucharist and been confirmed, is currently living a sacramental life (e.g., attending Mass regularly, using the sacrament of Reconciliation), and is not in an irregular marriage or living a life of habitual sin.
2. Be at least sixteen years of age.
3. Lead a life of faith in harmony with the ministry they are undertaking and intend to accept the ministry of a godparent or sponsor.
4. Not be a parent of the individual to be confirmed.

I HEREBY ACCEPT these responsibilities and testify that I fulfill the requirements to serve in the ministry of godparent/sponsor.

Signature of Godparent/Sponsor

Date

From the Registered Parish

I HEREBY TESTIFY that _____ is a registered member of
(Name of godparent/sponsor)

_____ since _____
(Name of Parish) (Date of Registration)

and affirm that he/she fulfills all the requirements to serve in the ministry of Godparent/Sponsor.

Signature of Pastor

Date

[Parish Seal on this page is ordinarily required]